



Indiana Department of Homeland Security

District Programs Information Bulletin

Date: December 23, 2009

Bulletin No: 09-001

TO: All District Administrative Coordinators
All District Coordinators
All District Fiscal Agents
All District Planning Council Members
All District Planning Oversight Committee Members
All District Response Task Force Commanders
All Emergency Management Directors
All District Planning Council Members
All District Response Task Force Commanders

From: Randal A. Collins
District Services Branch Director, Field Division
Indiana Department of Homeland Security

Subject: All-Hazard Incident Management Team Course for Districts 1, 2, 3 & 6

Purpose

The purpose of this Information Bulletin is to communicate information pertaining to the All Hazard Incident Management Team Course for District's 1, 2, 3 and 6. This course is a minimum training standard for those serving on the District Response Task Force All Hazard Incident Management Team.

General

The course will be held on January 25th through the 29th, 2010 at the Northeast Public Safety Academy, 7602 Patriot Crossing, Ft. Wayne, IN 46816. The class runs from 8:00 am to 7:00 pm daily. Each District needs to provide eight students to the course (one student per command and general staff position per District).

Logistics

Lodging will be provided for those students not within commuting distance. Reservations may be made by calling the Ft. Wayne Hampton Inn Southwest at 1-260-459-1999. Students need to request the AHIMT rate. Rooms are available to check in on January 24 and check out January 29. It will be a direct bill to the State. Students will need to provide a credit card for incidentals. Please make reservations by January 6.

A working lunch will be provided on January 28th and 29th.

Students

District All Hazard Incident Management Teams should attempt to send their primary command and general staff personnel to this course. Districts need to send a roster to Randy Collins, IDHS Field Services Division, District Services Branch Director, at Rcollins@dhs.in.gov of who will be attending the course with the following format:

| DISTRICT # | NAME | AGENCY | LODGING (Y/N) |
|--|------|--------|---------------|
| Incident Commander | | | |
| Safety Officer | | | |
| Public Information Officer | | | |
| Liaison Officer | | | |
| Operations Section Chief | | | |
| Planning Section Chief | | | |
| Logistics Section Chief | | | |
| Finance / Administration Section Chief | | | |

Visitors

DPOC members, DPC members, District Task Force and element leaders and jurisdictional elected and appointed officials are invited to visit this training course by appointment. Visits are encouraged for these members to better understand the role of the AHIMT and the District Response Task Force. The scenarios performed on January 28th and 29th provide a unique observation environment for these targeted visitors.

Questions

Any questions pertaining to this course may be directed to Randy Collins at the above email address or by calling him at (317) 238-1762.